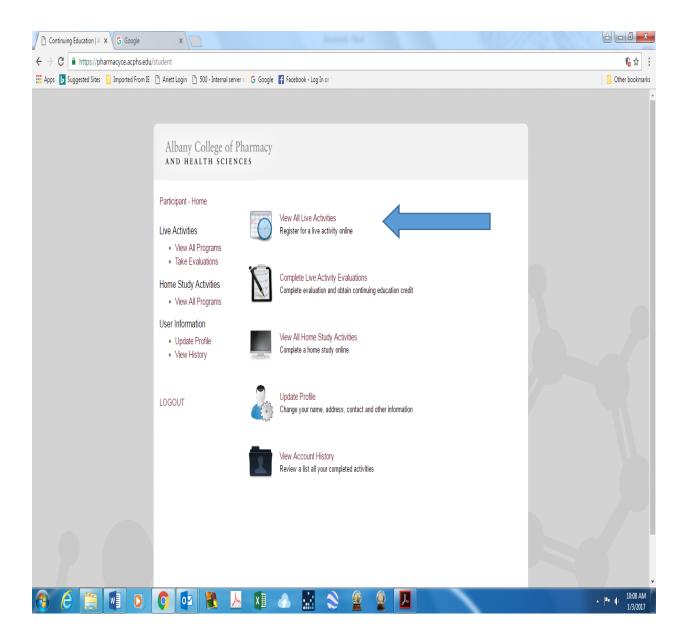
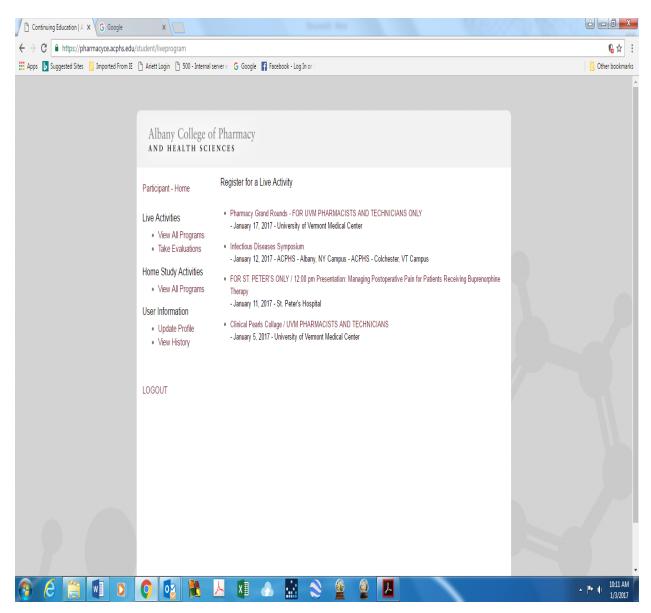
Instructions to Register

ACPHS Learning Management System

- 1. Create a personal account.
- 2. Once you have created an account, go to https://pharmacyce.acphs.edu/
- 3. Click on the view all activities link:

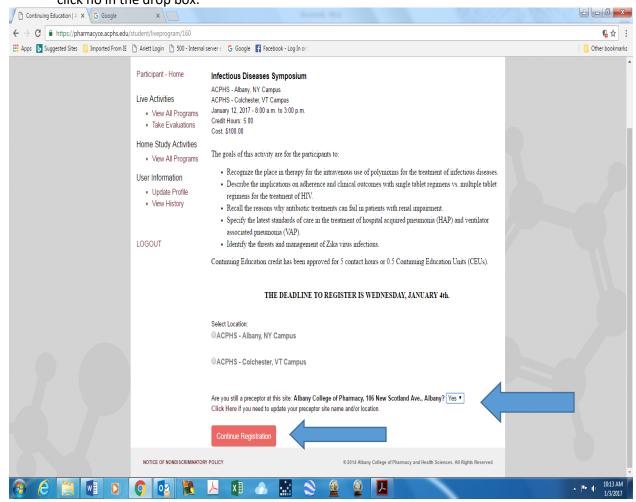


4. You will be brought to a list of live programs to register for. Click on the Program you're interested in attending. Below is JUST as example of what you'll see.



5. You will be brought to the registration page. Fill in all that applies to you. You will be asked to choose a location.

6. Where is asks if you are still a preceptor for Albany College of Pharmacy and Health Sciences, click no in the drop box.



- 7. Click on Continue Registration. You will be brought to the payment portal.
- 8. Once you have completed the payment information, click on the submit registration button.