



From the kitchen of: Maree Michaud-Sacks



What's cooking: Posting Video Announcements

### INGREDIENTS

Panopto Webcam  
BlackBoard Microphone  
BlackBoard Announcements

### TIPS

\* Note: Your video will not appear in the  
emailed version of the announcement.  
\* You can add a direct link to the video within  
the announcement by getting the link from the  
Panopto tool, [setting the permissions](#) to  
"Anyone with the Link," and creating the  
hyperlink in the announcement. This will allow  
students to access your video from a link in the  
emailed announcement.

### METHOD

1. [Set up Panopto](#) in your BlackBoard course.
2. Open the Panopto Video Tool and select the appropriate  
settings for your recording. Be sure to select your BlackBoard  
course folder from the Session Settings. [Turn your camera on](#)  
to increase student connection with you and enhance social  
presence in your course.
3. [Record your message using Panopto.](#)
4. [Create a BlackBoard Announcement](#) and use the [Mashups  
tool to select your Panopto video](#) for the announcement. Be  
sure to type your students a message telling them to go to the  
BlackBoard course to see your video announcement.
5. Schedule or post your announcement.