

TRANSFER STUDENTS

IMPORTANT DATES

To ensure full consideration and a place in the incoming class, we highly recommend that the completed application be submitted by the priority deadlines of **November 15** for spring semester entry and **May 1** for fall semester entry. We will continue to process and accept applications after the priority deadline as long as space remains available.

INSTRUCTIONS

All applicants are required to use the most current application for admission. ACPHS uses the Common Application for undergraduate admission, which may be found on-line at www.commonapp.org.

Applicants are required to select a program when completing an application for admission. The change of program policy can be found in the College Catalog.

International applicants who have studied for fewer than four (4) years where English is the language of instruction are required to submit scores from the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). A minimum score on the TOEFL of 84 Internet-based or a minimum of 6.5 on the IELTS must be achieved to be considered for admission.

All non-U.S. citizens, including U.S. permanent residents, must submit a copy of their visa or permanent resident card. Doctor of Pharmacy (pre-pharmacy years one and two only) and Bachelors degree program applicants must submit this application by November 15 for spring semester entry or May 1 for fall semester entry.

The following materials must be sent to the Office of Admissions:

- Application
- \$75 non-refundable fee (made payable to Albany College of Pharmacy and Health Sciences)
- Official transcript from high school and each college attended
- One (1) letter of recommendation
- Scores from the Scholastic Aptitude Test (SAT) or American College Testing Program Examination (ACT) (which also must include the writing section) if taken

The SAT code for the College is 2013. The ACT code is 2672.

Pending approval of the application, an interview may be required for admission.

Applicants applying to the first professional year of the Doctor of Pharmacy program are required to apply online through the Pharmacy College Application Service (PharmCAS) at www.PharmCAS.org.

Once a student is notified of acceptance, a *non-refundable deposit of \$400* along with the signed Enrollment Confirmation form will be required to reserve a place in the class as long as space remains available. In the event that enrollment exceeds capacity, ACPHS reserves the right to return the admission deposit based on the date received. Accepted transfer applicants must successfully complete all coursework in which they are enrolled and submit final transcripts and all required preregistration forms prior to enrollment. Failure to submit a final transcript and all required forms may result in withdrawal of a student's acceptance. The College reserves the right to use a wait list for qualified students.

INTERNATIONAL STUDENTS

International students must also supply:

- Scores from the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS), if the applicant has studied for fewer than four (4) years where English is the language of instruction.
- Completed course-by-course Foreign Education Credentials Evaluation form from the World Education Service (WES) for post-secondary education completed outside of the U.S.

Pending approval of the application, a letter of acceptance and a Declaration and Certification of Finances form will be sent. The applicant must return this form promptly to the College with a non-refundable tuition deposit. International students coming from outside the United States are required to pay a \$200 SEVIS fee directly to the government at www.fmjfee.com/index.html.

Payment of enrollment deposit and submission of supporting financial documents to the College will allow the College to forward to the applicant the Certificate of Eligibility form I-20A. Form I-20A is required for a visa. International applicants are not eligible for need-based federal and state financial aid.

NOTE: As more fully discussed in the College catalog, completion of College-supervised experiential education is a requirement for graduation with Doctor of Pharmacy, Biomedical Technology and Clinical Laboratory Sciences degrees. A felony or misdemeanor conviction, or other information contained in a background check, failure of a required drug test or inability to produce an appropriate health clearance, could result in delayed graduation or in the inability to graduate from the program and may result in denial of certification or licensure as a health professional. Information regarding eligibility for licensing in a particular jurisdiction may be obtained from the appropriate credentialing body of that jurisdiction.

NOTICE OF NON-DISCRIMINATION AND TITLE IX: Albany College of Pharmacy and Health Sciences does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, marital status, place of birth, ancestry, disability, military status, veteran status, or age in its programs and activities with respect to students, applicants, or employees. The College is required by Title IX and its regulations not to discriminate on the basis of sex, including but not limited to all forms of sexual harassment and sexual violence. Further information, including contact persons at ACPHS is available at www.acphs.edu/TitleIX.