

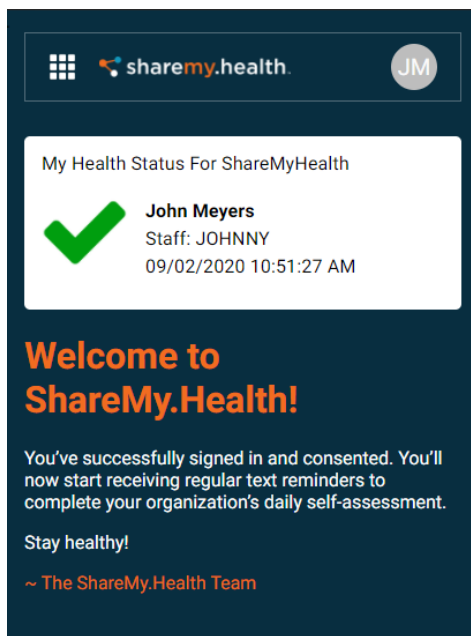
# Accessing Your sharemy.health™ Passport For Standard Users

1. To begin you must first navigate to the app by going to [app.sharemy.health](https://app.sharemy.health).
2. You will then be prompted to login unless you've logged in recently, at which point you will automatically advance to the next step. Please enter your organization email address and password that was set upon registering and consenting with ShareMy.Health and click "Sign in".

**NOTE: Go to page 2 if you have forgotten your password.**



3. You will then be redirected to your passport. This will display a green checkmark if your health status is good (as shown in the screenshot below) or a red exclamation mark if there are any issues. It also displays your name, role (student, staff, faculty), ID, and a date/time of when the results were retrieved.



# How to Reset Your Password

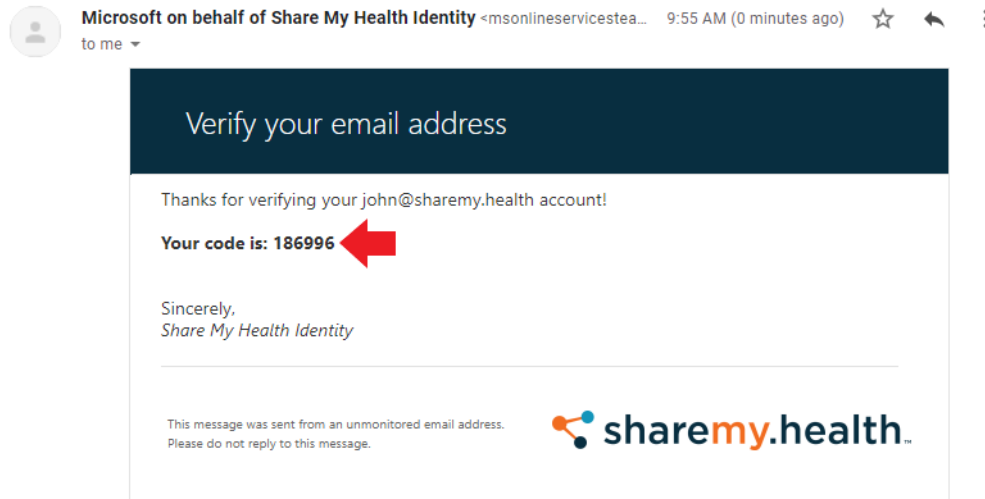
1. On the login screen click on "Forgot your password?" to get to the password reset utility.



2. Enter your organization email and click "Send verification code".



3. Go to your organization email and find the email from "Microsoft on behalf of Share My Health Identity" entitled, "Share My Health Identity account email verification code". Find and copy the verification code.



4. Go back to the password reset screen, paste in your verification code, and click "Verify code".



5. Click "Continue" to continue with resetting your password. **DO NOT** click the "Change" button unless you verified the wrong email address (verified a personal email instead of your school email).



6. Type in your new password in both boxes and click "Continue".



7. It will take a few moments but once you have been redirected to the login screen your password has been successfully reset and you can login using your new password.