

Instructions to register on ACPHS Learning Management System

1. Go to the following website:
https://pharmacyce.acphs.edu/user/login?_ga=2.149287030.1536515984.1540646370-1961361107.1538229672
2. Log in using your username or password or create a new account.
3. Click on Pharmacogenomic Certificate Program to see the list of available program modules.

The screenshot shows the user's home page in the LMS. The browser address bar displays 'pharmacyce.acphs.edu/student'. The page header includes 'AND HEALTH SCIENCES'. A left sidebar contains navigation links: 'Participant - Home', 'Live Activities' (with sub-links for 'View All Programs', 'Pharmacogenomic Certificate Program', and 'Take Evaluations'), 'Home Study Activities' (with 'View All Programs'), 'User Information' (with 'Update Profile'), and 'LOGOUT'. The main content area features several interactive cards: 'View All Live Activities' (with a clock icon), 'Pharmacogenomic Certificate Program' (with a DNA helix icon), 'Complete Live Activity Evaluations' (with a clipboard icon), 'View All Home Study Activities' (with a laptop icon), and 'Update Profile' (with a person icon).

The screenshot shows the 'Pharmacogenomic Certificate Programs' page. The browser address bar displays 'pharmacyce.acphs.edu/student/pharmacogenomic'. The page header includes 'Albany College of Pharmacy AND HEALTH SCIENCES'. The left sidebar is identical to the previous screenshot. The main content area is titled 'Pharmacogenomic Certificate Programs' and lists several program options with their dates and components:

- FULL PROGRAM: OPTION 1: Clinical Implementations in Retail Pharmacy - September 13, 2021 - Recorded and Live Components
- FULL PROGRAM: OPTION 2: Clinical Implementations in Medicine - September 13, 2021 - Recorded and Live Components
- MODULE (1): Introduction to Pharmacogenomics - September 13, 2021 - Recorded and Live Components
- MODULE (2): Clinical Application of Pharmacogenomics: Psychiatry & Pain - September 27, 2021 - Recorded and Live Components
- MODULE (3): Clinical Application of Pharmacogenomics: Cardiology & Hematology/Oncology - October 11, 2021 - Recorded and Live Components
- MODULE (4): PPIs, Drug Hypersensitivity, Ethics of Pharmacogenomics - October 25, 2021 - Recorded and Live Components
- MODULE 5 - OPTION 2: Clinical Implementations in Medicine - November 8, 2021 - Recorded and Live Components
- MODULE 5 - OPTION 1: Clinical Implementations in Retail Pharmacy - November 8, 2021 - Recorded and Live Components

4. Choose the program(s) you'd like to register for.
5. You will be brought to a page that outlines the program(s) you wish to register for.

The screenshot shows a web browser window with the URL `pharmacye.acphs.edu/student/liveprogram/473`. The page header reads "Albany College of Pharmacy AND HEALTH SCIENCES". On the left, a navigation menu includes "Participant - Home", "Live Activities" (with sub-items: View All Programs, Pharmacogenomic Certificate Program, Take Evaluations), "Home Study Activities" (with sub-item: View All Programs), "User Information" (with sub-item: Update Profile), and "LOGOUT". The main content area is titled "FULL PROGRAM: OPTION 1: Clinical Implementations in Retail Pharmacy" and lists "Recorded and Live Components" for September 13, 2021, from 0:00 a.m. to 0:00 a.m. It specifies "Credit Hours for Pharmacists: 15.00" and "Credit Hours for Pharmacy Technicians: 0.00", with a "Cost: \$695.00" and a "Final cost for Preceptors with discount: \$ 487.00". Below this, the "Pharmacogenomics Certificate Program" is detailed, including "Module (1): Introduction to Pharmacogenomics" (September 13, 2021) with sub-modules: "Genomic fundamentals (90 minutes) - recorded" (led by Binshan Shi, PhD, Associate Professor of Basic & Clinical Sciences), "Guidelines (CPIC, PharmGKB) (30 minutes) - recorded" (led by Jacqueline Cleary, PharmD, BCACP, Assistant Professor of Pharmacy Practice), and "PGX Evidence/Study/Designs/GWAS (60 minutes) - recorded" (led by Jacqueline Cleary, PharmD, BCACP).

6. At the bottom of the page, you will be asked for a discount code. **This code is for Genomind employees only who would have received the code directly.** If you do not have a code, you will click on continue registration.

Discount Code:

[Continue Registration](#)

7. Once you click on continue registration, you will be brought to the payment page.

Authorize.Net x Payment Form x +

secure.authorize.net/gateway/transact.dll

ACPHS Continuing Education Program Registration - Payment Form Credit Cards
(M/C, Visa, Discover) only. American Express cards, e-checks, and debit cards cannot be accepted.

Order Information * Required Fields

Invoice Number:

Description:

Total: \$487.00 (USD)

Payment Information

VISA MasterCard DISCOVER American Express EnRoute

Card Number: (enter number without spaces or dashes)

Expiration Date: (mmyy)

Card Code: [What's this?](#)

Billing Information

Customer ID:

First Name: Last Name: Kline

Company:

Address: 106 New Scotland Ave., Room O'B 104

Taskbar: C:\Users\Albany

System Tray: 12:02 PM 7/19/2021

8. After you've registered, a receipt will be sent to the e-mail used when you set up your account.
9. If you have any trouble with the registration process, please call Lori Kline at (518) 694-7231 or e-mail Lori.Kline@acphs.edu