

## **Accessing Program Evaluations in the New Learning Management System**

All participants should log on to their personal profiles by going to <https://pharmacyce.acphs.edu/> .

- Click on the 'Complete Live Activity Evaluations' link.
- All of the evaluations will display immediately.
- Once you have filled out each of the 7 evaluations, your credits will be sent to CPE Monitor immediately.
- You will have 21 days (insert date) to fill out the evaluations.

If have any trouble, please go back to make sure you have filled out all of the required fields.

If you continue to have problems, please e-mail me at [lori.kline@acphs.edu](mailto:lori.kline@acphs.edu). If you can, take a screen shot of the error message you are seeing so that I will be better able to assist you.